



**FRANKLIN COUNTY OFFICE ON AGING**  
**280 E. Broad Street, 3rd Floor**  
**Columbus, OH 43215**

**- J O B   A N N O U N C E M E N T -**

**POSITION TITLE:** Case Manager – Adult Protective Services      **PCN:** 111811  
(Non-Bargaining)

**REPORTS TO:** APS Case Manager Supervisor      **P.R.:** N13

**RESPONSIBILITIES:** Investigates reports of elder abuse. Conducts multiple visits in community. Assesses and determines each client's mental and physical status and capacity. Conducts investigative interviews. Assesses client's support systems including formal and informal support systems. Develops immediate plan to protect client if client is in crisis. Refers clients to community resources and services. Plans and implements alternative living arrangements for clients when needed. Works with clients and other who have mental healthy issues. Assists client's with paying bills as needed. Documents case records of assessments, case activities, and case plans. Writes summaries, reports, letters, and other related correspondence. Prepares materials for filing documents, testifying at court hearings, etc. Prepares clients and others for testifying and hearings. Determines need for and works to obtain restraining orders to protect clients.

**MINIMUM QUALIFICATIONS:** Bachelor's degree in Social Work or related field with one year of social work or related experience; or any equivalent combination of training and experience.

**STARTING SALARY:** \$20.04/hr., plus a comprehensive benefits package.  
180 Day Probationary Period

**DATE POSTED:** Friday, March 9, 2012

**DEADLINE TO APPLY:** Thursday, March 22, 2012

If interested, please go to [www.franklincountyohio.gov/commissioners/hr](http://www.franklincountyohio.gov/commissioners/hr) and apply on-line.

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